

New Jersey CRC Inspection Prep

CHECKLIST

Licensing & Documentation

- ☐ Verify license is current and posted.
- ☐ Have SOPs, training logs, security plans, sanitation protocols, and waste logs ready.
- ☐ Prepare documentation showing compliance with CRC reporting requirements.

Facility Walkthrough

- ☐ Confirm all required signage is posted (age limits, cannabis warnings, restricted areas).
- ☐ Ensure cannabis is stored in locked, restricted-access areas.
- ☐ Keep all areas clean, organized, and ready for inspection.

Inventory & Metrc

- ☐ Tag and label all products properly.
- ☐ Remove expired, damaged, or non-compliant product from the sales floor.
- ☐ Be ready to demonstrate POS-to-Metrc reporting and traceability.

Security & Surveillance

- ☐ Check that cameras cover all required areas and are fully functional.
- ☐ Ensure footage is recorded and retained according to CRC rules.
- ☐ Communicate any overnight updates or to-dos for the next shift.

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Customer ID & Access

- ☐ Check IDs at entry and verify legal age before all transactions.
- ☐ Prohibit underage individuals from entering the premises.

POS & Transaction Compliance

- ☐ Ensure POS captures all required transaction details and syncs with Metrc.
- ☐ Print compliant receipts with taxes and product info.
- ☐ Verify product pricing is accurate online and in-store.
- ☐ Enforce purchase limits and prevent “looping.”

Product Compliance

- ☐ Sell only tested, CRC-compliant products.
- ☐ Do not manufacture or cultivate on-site unless specifically licensed.
- ☐ Prohibit wholesale or B2B transactions—retail only.

Staff Preparation

- ☐ Train staff on SOPs, purchase limits, ID checks, and security protocols.
- ☐ Assign a point person to guide inspectors and provide documentation.

Waste Management

- ☐ Track and log all cannabis waste securely.
- ☐ Follow CRC protocols for storage, transport, and destruction.