# California DCC Inspection Prep CHECKLIST

## **Review Your License & Documents**

Confirm your license is current and posted prominently.

Gather required documents: SOPs, security plan, inventory records, and training logs.

# $\checkmark$

## Walk the Floor Like an Inspector

Check for clear signage (exit, restricted access, cannabis warning signs).

Ensure product storage, labeling, and organization are compliant and easy to inspect.

Verify that surveillance equipment is operational and properly recording.



## **Check METRC & Inventory**

Reconcile inventory in your POS with METRC.

- Ensure all product has correct tags and package numbers.
- Remove expired or untagged inventory from the floor.

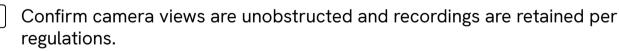


### **Inspect Security Measures**

Test cameras, alarms, and access controls.



Ensure restricted areas are locked and access is limited.





### **Check Waste Logs**



Ensure cannabis waste is tracked, stored, and destroyed according to DCC rules.

Maintain waste logs with dates, amounts, and destruction methods.



# California DCC Inspection Prep CHECKLIST

# Prep Your Team

Make sure staff can speak to basic SOPs and understand ID checks, purchase limits, and incident protocols.

Assign a point person to guide inspectors and provide documentation as requested.

## DAY OF THE INSPECTION



#### **Have Documents Ready**



Keep digital or printed copies of all required documents easily accessible.

Be prepared to demonstrate METRC usage and traceability.



### **Maintain a Professional Environment**

Ensure the store is clean, compliant, and staff are focused.

Greet inspectors respectfully and follow their lead.



#### **Take Notes**

Document any inspector comments, concerns, or next steps for internal follow-up.

